

All Premises

A9 Requirement to record FRA.

A11 Requirement to record plan of action (plan to reduce hazards and risks identified and implementation of necessary protection measures).

A22(A1) Information to other RPs - RP must take such steps as are reasonably practicable to ascertain whether any other RP shares, or has duties in respect of the premises - inform the other RP/DHs of the part of the premises for which that person considers themselves to be an RP, and keep a record of that information.

A22A “Relevant fire safety information” must be given to new RP (RP details; FRA and Assessor details; Reg 38 information).

A22A(5) RP must keep records of “Relevant fire safety information”.

A50 Applicable risk based guidance must be followed.

Domestic Premises

(a building containing two or more sets of domestic premises)

A21A The responsible person must give residents of the domestic premises **comprehensible and relevant information about the relevant fire safety matters.**

- (a) The risks to residents of the domestic premises identified by the risk assessment; **A9**
- (b) The preventive and protective measures; **A11**
- (c) The name and an address of the responsible person;
- (d) The identity of any person appointed by the responsible person to assist them with making or reviewing an assessment under article 9; **(Fire Risk Assessor)**
- (e) The identity of any persons nominated by the responsible person under article 13(3)(b); **(Fire Alarm Engineer? Extinguishers?)**
- (f) Any risks of which the responsible person has been informed under article 22(1)(c);
- (g) Any other matters specified in regulations made by the relevant authority (eg how to report a fire; evacuation strategy; emergency plan)

All of the above should be recorded.

High Risk Premises

(a building at least 18m high or at least 7 stories AND contains at least 2 residential units)

A22B Co-operation with accountable persons.

The responsible person must take such steps as are reasonably practicable to ascertain whether there are one or more other persons who are accountable persons in relation to the premises.

RP must co-operate with each accountable person for the purpose of the accountable person carrying out their duties under the Building Safety Act 2022.

A22A Identity of Accountable Person must be passed on to a new RP.

FRA = Fire Risk Assessment

RP = Responsible Person

DH = Duty Holder

Reg 38 = Building Regulations

A5(1) Workplace - RP must ensure any duty under A8-22B is complied with.

A5(1) Non Workplace - RP must ensure any duty under A8-22B is complied with, so far as requirements are within his control.